



NOTES



EXERCISE

1. An employee will be taking Leave Without Pay as outlined in the table below. The employee is exception paid with an annual salary of \$36,000. What would the paycheck be for the pay period below and the next pay period reflect if the change in status for LWOP was recorded on an ESMT?

Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1 LWOP	2 LWOP	3 LWOP	4 LWOP	5 LWOP	6 OFF
7 OFF	8 Worked	9 Worked	10 Worked	11 Worked	12 Worked	13 OFF
14 OFF	15 Worked					

What would it reflect if the LWOP was recorded on a timesheet?

HINT: To calculate Standard Pay Period Amounts, divide the annual salary by the total number of pay periods for the year.



NOTES